

Establishing Monitoring and Sustainable Development of the Lebanese Sea Terms of Reference (ToR)

CALL FOR RECRUITING PROJECT MANAGER

Professional vacancy announcement No: **CANA/CNRS/01**

Deadline for applications: **30 October 2009**

Position title: Project Manager; CANA-CNRS Project

Duty Station: CNRS/Beirut, Lebanon

Grade level: Project Manager (FAO P4 or P5 level)

Duration: maximum 30 months (from January 2010)

Project: CNRS/ Establishing monitoring and sustainable development of the Lebanese sea.

Donor: Italian Government

DUTIES AND RESPONSIBILITIES

The PM will work under the supervision of the Project PMU Chairman, in close collaboration with the CNRS (Project Implementing Agency), and the Task Managers for the management of the project: **“Establishing monitoring and sustainable development of the Lebanese sea”**, financed by the Italian Government.

Under this supervision the PM is responsible for providing technical and planning support to all project components/tasks. The PM will be supported by the Lebanese project staff, and more specifically by the Assistant PM and by the Project Liaison Officer. The PM will:

Technical issues:

- Coordinate the project and the project components aiming to achieve the overall and specific objectives of the project itself, according to the approved Project Documents, the Inception Report and, finally, the PMU decisions;
- Provide technical support to CNRS in line with the PMU Chairman and the PMU decisions, collaborating to the studies and analysis described in the Project documents to support the CNRS task managers in the technical activities;
- Collaborate with the CNRS task managers for the planning of the scientific vessel management and maintenance;
- Preparing Financial and Technical Reports related to the project planning, contributing to project task technical reports and organizing technical meetings; according the Project Document and the PMU decisions;

External contracts:

- Providing technical guidance and supervision of staff and consultants, contributing to the recruitment of other Lebanese and Italian Institutes/experts for the project execution, organizing the related TORs, undertaking the processes of tendering, negotiations of service and overseeing the implementation of contract agreements with third party firms/entities. In this regard the PM must take into consideration both the “Practical guide to contract procedures for EC external actions” with the related amendments and the PMU decisions.

Scientific dissemination and visibility:

- Collaborate to the scientific dissemination and dialogue between the public and private sectors (Stakeholder analysis, consultations and related Reports);
- Collaborate to the project and donor visibility action with CNRS (Website, Newsletter, Events, Workshops, Seminars);
- Collaborate to the dialogue between the CNRS and the Italian Institutions in Lebanon.

MINIMUM REQUIREMENTS:

- University degree in biology, fishery, oceanography or a closely related discipline.
- Seven (P4/FAO) or Ten (P5/FAO) years of relevant experience, including significant international experience in the sector.
- Ability to lead and work effectively with diverse team of people from different national and cultural backgrounds in an international setting;
- Working knowledge of English and French.
- Good computer literacy (working knowledge of MS word, excel, power point).

EXPERIENCE

- Extended and relevant experience in cooperation development projects, and in project cycle management;
- Extended and relevant experience with the Italian Cooperation both in development and emergency projects/missions;
- Experience both in the public and private sector, knowledge of the marine environment and of the related Italian technical system;
- Experience in visibility action, such as webpage and newsletter editing;
- Experience in marine activities and diving;
- Languages spoken and quality of oral, written and analytical skills.

MANAGERIAL COMPETENCES

- Strategic vision: capacity to develop mission and strategies and to adjust strategies, taking into account changing circumstances.
- Managing people: fosters team spirit through building trust and commitment to common objectives and recognizing team successes.
- Result Orientation: demonstrates an ability to manage programs and projects efficiently under shifting priorities, in order to achieve targets.
- Partnering: Negotiates effectively with partners to enable successful outcomes for stakeholders.
- Communication skills: demonstrates a high level of communication skills.

REMUNERATION

Depending on professional background experience and family situation, a competitive compensation and benefits package is offered.

Applications and Curriculum Vitae (CVs) can be submitted to: canaproject@cnrs.edu.lb

Potential interviews with the final short list of candidates could be organized.

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PROJECT

“Establishing monitoring and sustainable development of the Lebanese Sea”

Donors

**National Council for Scientific Research, CNRS Lebanon
General Directorate of Cooperation for Development /Italian Government/MFA**

The project “Establishing monitoring and sustainable development of the Lebanese sea” is co-financed by the Italian Ministry of Foreign Affairs/General Directorate for Development Cooperation and the National Council for Scientific Research in Lebanon.

In Lebanon, the main economic and social activities are concentrated along the coast. The associated environmental risks are well established and can have a negative impact on the marine ecosystem. In addition, the increasing coastal industrial activities are affecting people’s quality of life. An integrated vision and approach is crucial for the future development processes that will have to take into account not only the economic parameters, but also the ecological aspects.

PROJECT KEY DATA SHEET

Project title	<i>“Establishing monitoring and sustainable development of the Lebanese Sea”</i>
Donor	<i>Italian Ministry of Foreign Affairs/Italian Cooperation</i>
Implementing Agency	<i>CNRS, Conseil National de la Recherche Scientifique, Beirut.</i>
Starting date	<i>25 May 2009</i>
Duration	<i>36 months</i>
Ending date	<i>25 May 2012</i>
Italian contribution	<i>2.300.000 Euro</i>
Lebanese contribution	<i>335.000 Euro (in-kind)</i>
Aim/Objective	General objective: <i>to increase the knowledge of the marine coastal environment in Lebanon for drawing responsible and sustainable development outlines of the coast and protecting Lebanese biodiversity. The research project will be executed as an “action to accelerate social development,” according to an environmentally sustainable approach.</i>
Tasks	<i>The project has 5 technical tasks/components related to: the bathymetry of the coastal area; marine biodiversity protection; halieutic marine resources; the problem of coastal pollution; and scientific dissemination of the results.</i>
Outputs and results	<ul style="list-style-type: none"> - <i>Geomorphology of the seafloor, safety of harbors/navigation, and sub aquatic archaeological mapping;</i> - <i>Marine biodiversity protection plan;</i> - <i>Qualitative evaluation of marine resources (cetaceans and fishery);</i> - <i>Pollution evaluation and coastal protection plan;</i> - <i>Scientific dissemination to the public at large.</i>
Main Output/target	- <i>Strategic plan and guidelines for sustainable development of the cost, taking into account both ecological and socio-economic parameters.</i>

Beneficiaries	<p>First level: <i>Lebanese Institutions: CNRS with the Centre for Geophysical Research and the Marine Research Centre (project execution and management); and Public Lebanese Institutions.</i></p> <p>Second level: <i>Communities of the coastal area; the touristic sector; the fishery sector, the scientific community; the Lebanese civil society; and the institutions related to education and training (public and private).</i></p>

Project organization and responsibilities

1. The PMU is in charge of project planning and monitoring and is responsible for equipment purchasing and tender procedures, in addition to approving the recruitment of other Lebanese and Italian institutes/experts for project execution.
2. The PMU undertakes the processes of tendering, negotiations of service and overseeing the implementation of contract agreements with third party firms/entities.
3. CNRS nominated 5 task managers/experts for preparing the task technical reports, highlighting the scientific results and organizing dissemination activities to the Lebanese public, aiming to connect the research and development processes. Reports and other written technical contributions will be posted on the web page and printed in the newsletters, to increase both the Donor and project visibility.
4. The PMU Chairman is representing the “CNRS General Secretariat” and is directly managing the DGCS project financial resources, in line with the Italian-Lebanese agreement.
5. The Steering Committee (SC) is designed to guide the project from a strategic point of view.
6. *Project Manager duties and responsibilities are described in the attached ToR.*

Technical tasks

7. The scientific vessel will be used for the implementation of a specific scientific campaign for coastal bathymetry: coastal data collection and analysis. The main project output is the bathymetric map for the coastal region (200-220 km long by 10 km wide). The scientific dissemination of the results to stakeholders and Lebanese civil society are included in task 5 (seminars, consultations).
Task outputs have been so identified:
 - Bathymetric map;
 - Scientific dissemination/Seminar (organized in task 5);
 - Written technical contributions.
8. This project component is related to the knowledge of the main ecological characteristics of the Lebanese sea and its biodiversity, from the plankton and benthos population to the environmental impact of human activities. The main output of task 2 is the “biodiversity protection plan”, to be written taking into account the result of the data analysis of the scientific campaigns.
Task outputs have been identified as follows:
 - Biodiversity protection plan;
 - Scientific dissemination/Seminar (task 5);
 - Written technical contributions.

9. The main project output is a protection plan of the marine resources taking into account both ecological and socio-economical aspects. The dissemination of scientific results to stakeholders and Lebanese civil society is included in task 5 (seminars and consultations). The main output of this task is the “Protection plan both for mammalian and fishery resources” on the basis of qualitative evaluation of marine fauna. The mammalian scientific campaign is strictly connected to ACCOBAMS project. Regarding the fishery sector some aspects of data collection have been discussed, and CNRS technicians agreed to collect information regarding production, as well as social and economic aspects.

Task outputs:

- Marine resources protection and management plan;
 - Scientific dissemination/Seminar (task 5);
 - Written technical contributions.
10. This project task foresees activities for the pollution level/chemical contamination evaluation of the Lebanese coast, both for organic and inorganic contaminants. The dissemination of the scientific results to stakeholders and Lebanese civil society is included in task 5 (seminars and consultations). The main output of this task is the “Pollution evaluation and coastal protection plan”. Task outputs have been so identified:
- Pollution map risk;
 - Coastal protection plan;
 - Scientific dissemination/Seminar (task 5);
 - Written technical contributions.
11. Main outputs of task 5: stakeholder analysis, seminars, consultations and scientific dissemination to the population at large, and finally, the “Coastal Development plan/guidelines.” The purpose of this project task is to correlate the project activities with the Country’s social economic context. As such, it is important to clarify as much as possible the different interests of the stakeholder categories, organizing, as a second step, technical events for the dissemination of scientific results and development guidelines (seminars and consultations).
- Task outputs, connected to the system action:
- Stakeholder analysis;
 - Stakeholders consultations;
 - Scientific dissemination/Project Final Seminar;
 - Written technical contributions.
12. The main project output is to draw strategic guidelines for a sustainable development of the Lebanese coast.
13. Both Project and Donor have already been presented to the public through the CNRS Newsletter and on the CNRS web site at: www.cnrs.edu.lb.
14. Visibility action must be implemented (Web page and Newsletter). Scientific dissemination (seminars and consultations) will give further visibility to the Project and to the Donor

Reporting

15. Reports with both technical and financial aspects will be prepared every 6 months, and will include: descriptions of the activities for the related period (technical and financial) and the plan for the next six month. The PMU will forward the Report for the approval of the Steering Committee during the subsequently planned SC meetings.
16. Intermediate and Final Task Reports and Specific Reports for seminars and consultations will be prepared by the Task Managers and submitted to the PMU for approval. The Reports will be transmitted to the SC members who can provide observations and request explanations during the planned meetings.
17. Final Reports (technical and financial) will be prepared at the end of the project activities and submitted to the Steering Committee for approval. The Final Technical report will include Coastal Development Plan/Guidelines. These Reports will be first approved by the PMU and, finally, will be given to the SC member for discussion and endorsement during the last SC meeting.